

**FEDERAL BOARD OF INTERMEDIATE & SECONDARY EDUCATION**  
**ISLAMABAD**

File No. FBISE/TS/TOEM/2024/ 01

Date: 07/02/24.

To

The Deputy Director III (PPRA),  
Public Procurement Regulatory Authority  
(Cabinet Division),  
F. B. C. Building, G-5/2,  
Islamabad.

**SUBJECT: PUBLICATION OF TENDER NOTICE ON PPRA'S WEBSITE.**

Dear Sir,

Tender Notice regarding "Hiring of Vehicles for the transportation of examination material to the examination centers" is enclosed for the advertisement.

02. You are requested to advertise the tender notice on PPRA's Website as required vide rule 12 of the Public Procurement Rule 2004.
03. Subsequent to advertisement of the tender notice, bill may please be forwarded to this office for payment.
04. In case of any query please contact us at Phone number 051-4939732.



**(DR.BASHIR KHAN YOUSAFZAI)**  
**SECRETARY**

**FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION**  
**H-8/4 ISLAMABAD**

No./FBISE/TS/2024/ 01

Dated: 07-02-2024

**TENDER NOTICE**  
**2024**

Scaled tenders (One Stage One Envelope) are invited for “**HIRING OF VEHICLES ON RENTAL BASIS FOR FBISE**” as per tender documents.

2. Interested firms/dealers registered with Income Tax and Sales Departments and on Active Tax payers List of FBR may quote the rates of the items on EPAD and in sealed cover envelope duly inscribed as under:-

**“TENDER FOR HIRING OF VEHICLES ON RENTAL BASIS FOR FBISE”**

3. Tender documents containing terms and conditions for hiring of vehicles on rental basis items can be collected from the Deputy Secretary (Transport), FBISE on any working day during office hours. Cost of each tender document is Rs.2000/- (non-refundable). Challan form can be printed from [www.fbise.edu.pk](http://www.fbise.edu.pk) and submitted in any branch of HBL.

4. The sealed tender(s) should be submitted on EPAD and hardcopy in the FBISE before **27-02-2024 at 10:00 am**. Tender will be opened on **same day at 10:30 am** in presence of tenderer/representatives.

5. This advertisement is also available on PPRA and FBISE's websites. The bidders are requested to frequently visit the websites for any updates/amendments.



**(DR. BASHIR KHAN YOUSAFZAI)**  
**SECRETARY**  
**Ph.: 051-9269502**



**FEDERAL BOARD OF INTERMEDIATE & SECONDARY EDUCATION ISLAMABAD**

**TERMS AND CONDITIONS FOR THE SUBMISSION OF TENDER**

1. Tenders must be sealed and addressed to Secretary, Federal Board of Intermediate and Secondary Education, II-8/4, Islamabad. Tender documents can be obtained from the Board office on payment of Rs2000/- (Rupees two thousand only) in the Board Account, maintained at the Habib Bank Ltd., FBISE, Branch, II-8/4, Islamabad.
2. Unsealed tenders are liable to be rejected.
3. The words "Tender for Hiring of vehicles" must clearly be written on the right top of the envelope.
4. Tenders will be received on **27-02-2024** at **10: 00 am** and will be opened at **10:30 am** on the **same day** in the presence of bidders or their agents who will be present.
5. No tender will be accepted without earnest money of **Rs.50,000/-** which will be refunded in case tender is not accepted. Earnest money may be deposited in the shape of pay order in the name of the Secretary FBISE. Moreover only GST registered firms can apply for tender and in this regard the firms are bound to attach the copy of GST (Active tax payer certificate) at the time of submission of tender.
6. The contract period of the tender will be two to three months. Time period of tender can be increased / decreased as per requirement of FBISE. The bidder will be bound to give rate on **12Km per Liter** basis (FBISE to Destination and then FBISE) and will also charge **miscellaneous charges** on the prescribed Performa. Vehicles will be required for **three to four hours (single trip) on daily basis**.
7. The vehicles must reach the office of FBISE **7:15am** failing which vehicle will be considered as absent and penalty will be imposed **@Rs5000/- per vehicle**.
8. The successful bidder will be bound to provide the required vehicles (**800cc and above, six seaters Suzuki Bolan or equivalent**) in good condition and bidder will be responsible to maintain the vehicle in perfect order. **Model of vehicle should be 2015 and above**. Repair and maintenance etc be the sole responsibility of contractor and Board will not pay for these. In case of any accident Board will not be responsible for any payment.
9. The contractor or its representative must also reach the FBISE before start of duty to manage the vehicles in consultation with FBISE.
10. The driver must have driving license (in original) with him during duty. Any unknown person will not be allowed to travel in vehicle during duty.
11. The earnest money will be forfeited if the bidder fails to honor his quoted rates or abide by other terms and conditions of the contract. Moreover conditional tender(s) will not be entertained.
12. The successful bidder will have to sign an agreement on a judicial paper worth Rs100/- to be purchased by the bidder.
13. Board has the right to increase / decrease the number of vehicles as and when required.
14. In case any vehicle goes out of order during duty it will be the sole responsibility of the contractor to make alternate arrangements for the transportation of official material to the directed place well in time. Otherwise penalty **@ Rs5000/- per day per vehicle** will be imposed.
15. If the driver of vehicle refuse to do duty during the journey and misbehaves with the FBISE employee traveling in his vehicle penalty of Rs5000/- will be imposed for the same trip.
16. If the driver is fined / served with challan by the traffic police due to violation of traffic rules the same challan will be paid by the driver / contractor.
17. Applicable taxes will be deducted from the monthly bill as per Government Policy.
18. In case of any dispute the Chairman of the Board shall be the final authority to give decision which will be binding on both the parties.



(BASHIR KHAN YOUSAFZAI)  
SECRETARY

SIGNATURE & STAMP \_\_\_\_\_

NAME OF CONTRACTOR \_\_\_\_\_

CNIC NO. \_\_\_\_\_

MOBILE No. \_\_\_\_\_

**FEDERAL BOARD OF INTERMEDIATE AND SECONDARY  
EDUCATION, H-8/4, ISLAMABAD**

**RATE**

RATE 12KM PER LITER (RS.)	MISCELLANEOUS CHARGES PER VEHICLE FOR 3 TO 4 HRS (SINGLE TRIP) (RS.)
As per existing Rate of Fuel	

SIGNATURE & STAMP \_\_\_\_\_

NAME OF CONTRACTOR \_\_\_\_\_

CNIC NO. \_\_\_\_\_

MOBILE No. \_\_\_\_\_